

EBUILD

Your privacy

This policy describes how ebuild.co.nz protect your privacy.

Our commitment to your privacy

We respect your right to privacy and your right to view and update your personal information which we hold about you. We are committed to protecting your privacy when you visit our sites or contact us in any way.

Free services

You may visit the free parts of our sites without identifying yourself in any way.

Your personal information

Some ebuild.co.nz services can only be accessed by becoming a ebuild.co.nz member. These are called "Our Member Services". If you access any of our Our Member Services, you will need to provide us with certain personal information, including:

- Your name;
- Your email address;
- Your business or postal address;
- Your contact telephone number(s);

(collectively, "Your personal information").

Collecting Your personal information

We collect and use personal information about you to:

- Supply what you want or give you the access you need: for example, if you want to become a member of ebuild.co.nz; receive one of our email newsletters; or contact us;
- Administer your membership efficiently;
- Conduct market research surveys;
- Tell you about our new products and services;
- Protect the rights or property of ebuild.co.nz or any ebuild.co.nz user.

Changing your personal information

You have the right to view and change any personal information we hold about you at any time by sending us an email to admin@ebuild.co.nz.

Comments & community contributions

When you submit a comment, your name is displayed with your comment. Alternatively, you can choose a "screen name" to display instead of your name.

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We don't publicly display any other personal information in our community areas. We strongly advise that you do not post your email address, home address, or phone number as part of your community contributions.

The messages you post in our community areas may be used by Ebuild as part of our research and publication, and we reserve the right to copy or quote them here or in other media.

No disclosure

We will not sell, rent, or otherwise disclose your personal information to any third party unless:

- We need to do so to provide you with the content, service or features you have requested;
- We are completing financial transactions with our bank;
- We need to do so to protect the rights or property of ebuild.co.nz or any of our website users;
- We are required to do so by law.

Collecting site usage information

We monitor site usage by analysing aggregated user information. This helps us improve the site to give you the information, services and features you want. This information is aggregated and does not identify you individually.

We do monitor the number of successful logins on each of "Our Member" account. This allows us to identify potential abuse or unauthorised use of the Site.

Cookies

ebuild.co.nz uses "cookies" to improve your use of ebuild.co.nz services.

We use **temporary (per-session) cookies**, for the following purposes:

- To "remember" that a ebuild.co.nz member has logged in. This means that you don't have to enter your email and password more than once a visit;
- To personalise some parts of your site visit.

Please note: Our temporary cookies **must** be accepted in order to login and gain access to the Our Member Services on the Site. If your browser is set to notify you when you receive a cookie, you will be prompted to accept the cookie (Yes/No). Please select "Yes".

Our temporary cookies will disappear when you logout of ebuild.co.nz.

We use **permanent (persistent) cookies** for our automatic login feature. When enabled on a computer, this feature means that members don't have to manually login each time they visit ebuild.co.nz from that computer. Your browser must be set to accept permanent cookies for this feature to work.

You can choose not to enable this feature. If you do choose to use the automatic login, this feature can be turned off at any time by logging out.

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Important! You should not use the automatic login feature unless you are the only person who has access to the computer. **Never** enable this feature on a public access computer - this could allow other people to access the site under your login and access your ebuild.co.nz account details.

We also use cookies with some of our polls and surveys, to help manage user responses, for some aspects of the site search function, and for tracking conversions from some of our online advertising and promotions.

Contacting you

If you are an Online member, we may contact you to:

- Clarify details about your membership;
- Advise you of changes to our services or new products or promotions;
- Respond to any enquiries you make; or
- Provide any information necessary for the operation and security of our Site.

Email newsletters

All ebuild.co.nz members receive our "We build" newsletter. All Site users can 'opt-in' to receive this and our other email newsletters.

You may choose to remove yourself from any email newsletter group, by following the "unsubscribe" prompt at the bottom of each email.

Links to other websites

ebuild.co.nz provides links to other websites when we consider you may be interested in the content on those sites. We do not necessarily endorse those sites or their content and we have no control over the conduct of the companies or organisations operating those sites.

Before you disclose any personal information to another site, we advise you to check its terms and conditions, including its privacy and security policies.

Privacy complaints

ebuild.co.nz is committed to dealing quickly and appropriately with any complaint you make about your privacy.

If you are concerned that this Privacy Policy may have been breached or your privacy has been violated, please email us immediately admin@ebuild.co.nz. Please include your email address or a daytime telephone number where we can contact you.

More information

For more information on privacy see the [The Privacy Commissioner's Website](#).